

Request for a respite of the rental payment

The request is legally to be regarded as submission of a bid for the realisation of a respite contract between the tenant and landlord. The realisation of a respite contract does not imply that the rental payment will be remitted. The payment obligation will merely be deferred to a subsequent date, provided that the request is granted.

It is at the discretion of the Student housing office Aachen, as a landlord, to grant the request.

Basic requirement and condition for granting a request is,

- That the request was/is handed in at the Student housing office **at least 5 working days** before the end of the month, to the following e-mail address only: wohnen@stw.rwth-aachen.de, in order to be accepted for the following month,
- That any documents required for the request are immediately enclosed,
- That all essential information is provided in the request, to ensure a decision can be made immediately,
- That the request for a respite will only relate to rental payments for the months April to June 2020 at most,
- That the specific amount of the needed respite is accurately quoted in the request,
- That the instalments for the deferred rental payments, which need to be paid between July 2020 and December 2020 at the latest, have been calculated precisely and accurately.

It is at the discretion of the Student Services, represented by the Student housing office, to grant the request and within a time frame that is manageable for the staff. **The tenant will then receive a separate message whether his/her request was granted or not.**

In the case of a request being granted:

If the monthly rental payments are being made through direct debit (SEPA mandate), the Student Services Aachen will suspend the collection and will resume the mandate in July 2020. By handing in the request, the tenant explicitly agrees to this procedure, which is conditional for the request being granted.

The tenant is responsible for paying his/her instalments autonomously, punctually and in full from July 2020, in addition to the monthly rental payment. The tenant explicitly agrees to this procedure as well, as it is also prerequisite to the request being granted. The Student Services Aachen as landlord already hereby draws attention to the fact, that any late or incomplete payments of the instalments are a breach of the rental agreement and constitute a default of payment. It is the tenant's responsibility to immediately notify the landlord of his/her inability to pay past the agreed contract period, until 15th June 2020 at the latest. Should this not ensue, a cancellation of the rental agreement cannot be ruled out as a last consequence.

The payment is to be made to the following account, also stating the person-number:

Commerzbank Aachen
IBAN DE42 3904 0013 0123 0192 03
BIC COBADEFFXXX

First and last name:

Person-number:

Respite of rent

for the months:

until:

Rent in the amount of:

Dormitory:

Room-No.:

I assure you, that I do not receive Bafög (Federal Law on Support in Education) benefits. Financial support from my parents is not an option. I consent to information being sought at the Bafög-office.

I receive Bafög benefits, the included amount for rent, 325 €, is not sufficient to pay the rent.

I commit myself to paying the amortisation of the rental respite in addition to the rental payment which is due by the 3rd working day of each month, beginning with the month of July 2020, at the amount of

In sum _____ Euro

In the following instalments:

In the month of July 2020 until the 3rd working day: _____ Euro

In the month of August 2020 until the 3rd working day: _____ Euro

In the month of September 2020 until the 3rd working day: _____ Euro

In the month of October 2020 until the 3rd working day: _____ Euro

In the month of November 2020 until the 3rd working day: _____ Euro

In the month of December 2020 until the 3rd working day: _____ Euro

In sum: _____ **Euro**

Date: _____

Signature of the applicant: _____

To be filled in by the staff of the STUDENT HOUSING OFFICE:

The request is

accepted/ granted

denied/ not granted

pp. Advisor Student Housing Office

pp. Section manager Student Housing Office

Student Services Aachen

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-Institution under public law-

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